

# **WESTERN REGIONAL OFF-TRACK BETTING CORPORATION**

## **BOARD OF DIRECTORS MEETING**

**October 24, 2024**

**10:00 a.m.**

**Batavia, New York**

### **AGENDA**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Previous Minutes
5. Personnel Committee Report
6. Finance Committee Report
7. Advertising & Promotions Report
8. Batavia Downs Operations Committee Report
9. Legislative Committee Report
10. Insurance Committee Report
11. Audit Committee Report
12. Legal Committee Report
13. Branch Operations Committee Report
14. New Business
15. Adjournment

# **WESTERN REGIONAL OFF-TRACK BETTING CORPORATION**

## **PERSONNEL COMMITTEE MEETING**

**Wednesday, October 23, 2024**

**1:00 p.m.**

**Batavia, New York**

Elliott Winter, Chairperson  
Vincent Horrigan, Vice-Chairperson

Dennis Bassett, Member  
Edward Morgan, Member  
Susan May, Member  
Thomas Wamp, Member

## **AGENDA**

1. Resolution 81-2024  
    - True North Executive Solutions  
    - B. Brown  
    - H. Wojtaszek
2. Resolution 101-2024  
    - Corporate Restructure  
    - B. Brown
3. Executive Session
  - a. Executive session for the discussion of the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

# WESTERN REGIONAL OFF-TRACK BETTING CORPORATION

**Finance Committee Meeting**  
**Wednesday, October 23, 2024**  
**2:00 p.m.**  
**Batavia, New York**

Michael Horton, Chairman  
Thomas Wamp, Vice Chairman

Paul Bartow, Member  
Dennis Bassett, Member  
Terrance Baxter, Member  
Vincent Horrigan, Member  
Edward Morgan, Member  
Elliott Winter, Member

## ***AGENDA***

1. Resolution 88-2024  
    -Staples Contract & Commercial, LLC  
    - M. Glor
2. Resolution 89-2024  
    -WB Mason  
    - M. Glor
3. Resolution 90-2024  
    -WEX Bank  
    - M. Glor
4. Resolution 98-2024  
    -Dell Marketing LP  
    - J. Leach
5. Resolution 99-2024  
    -Erie County Snowplowing & Shoveling Service  
    - Land & Snow Services, LLC  
    - M. Glor
6. Chief Financial Officer Report & BDG Financials  
    -September 2024  
    - J. Leach
7. Regional VGM Numbers  
    -J . Leach

WESTERN REGIONAL OFF-TRACK BETTING  
CORPORATION



SEPTEMBER 2024  
FINANCIAL REPORT

## WESTERN REGIONAL OFF-TRACK BETTING - SUMMARY OF CFO'S REPORT - ACTUAL RESULTS:

<u>Operational Results - September 2024</u>	September 2024	September 2023	September Plan
<b>Total Handle</b>	\$3,438,894	\$3,956,088	\$3,729,799
\$ Variance		(517,194)	(290,905)
% Variance		-13%	-8%
<b>VGM Net Win</b>	\$7,286,350	\$7,140,805	\$7,471,315
\$ Variance		145,545	(184,965)
% Variance		2%	-2%
<b>Revenue net of Statutories</b>	\$ 4,342,281	\$ 4,293,908	\$ 4,416,536
<b>Operating Expenses</b>	3,955,726	3,487,943	3,727,702
<b>Earnings and Surcharge</b>	386,555	805,965	688,834
<b>Surcharge</b>	37,544	44,970	44,252
<b>Operational Earnings (Losses)</b>	\$ 349,011	\$ 760,995	\$ 644,582
\$ Variance		(411,984)	(295,571)
% Variance		-54%	-46%

\* Earnings are distributed on a quarterly basis

<u>Segment Performance:</u>	September 2024	September 2023	September Plan
<b>BRANCH Earnings from Operations</b>	\$ 33,617	\$ 82,940	\$ 71,607
<b>Less: G&amp;A Allocation</b>	244,364	177,824	182,692
<b><u>Earnings (Losses) net of G&amp;A Allocation</u></b>	<u>\$ (210,747)</u>	<u>\$ (94,884)</u>	<u>\$ (111,085)</u>
\$ Variance		(115,863)	(99,662)
% Variance		-122%	-90%
<b>BATAVIA DOWNS Earnings from Operations</b>	\$ 1,129,942	\$ 1,186,124	\$ 1,181,949
<b>Less: G&amp;A Allocation</b>	570,184	330,245	426,282
<b><u>Earnings net of G&amp;A Allocation</u></b>	<u>\$ 559,758</u>	<u>\$ 855,879</u>	<u>\$ 755,667</u>
\$ Variance		(296,121)	(195,909)
% Variance		-35%	-26%
<b>GENERAL AND ADMINISTRATIVE expense</b>	\$ 814,548	\$ 508,069	\$ 608,974
\$ Variance		306,479	205,574
% Variance		60%	34%

<u>Net Cash Distributions to Municipalities</u>	September 2024	September 2023	September Plan
<b>SURCHARGE</b>	\$ 37,544	\$ 44,970	\$ 44,252
\$ Variance		(7,426)	(6,708)
% Variance		-17%	-15%

<u>Year to Date Surcharge and Net Revenue</u>	September 2024	September 2023	September Plan
<b>SURCHARGE</b>	\$ 415,524	\$ 496,951	\$ 464,367
\$ Variance		(81,427)	(48,843)
% Variance		-16%	-11%
<b>NET EARNINGS AVAILABLE FOR DISTRIBUTION</b>	\$ 5,945,707	\$ 7,641,122	\$ 7,252,507
\$ Variance		(1,695,415)	(1,306,800)
% Variance		-22%	-18%
<b>TOTAL</b>	\$ 6,361,231	\$ 8,138,073	\$ 7,716,874

## CFO'S REPORT - September 2024

## SUMMARY - WESTERN REGIONAL OTB CORPORATION - ALL LOCATIONS/DEPARTMENTS: ROUNDED

	2024	2023	2024	2024	2023	2024
	September	September	September Plan	Year To Date	Year To Date	Operating Plan YTD
<b>HANDLE (includes Live)</b>	<b>\$3,439,000</b>	<b>\$3,955,000</b>	<b>\$3,729,000</b>	<b>\$34,969,000</b>	<b>\$40,069,000</b>	<b>\$36,278,000</b>
\$ Variance		(516,000)	(290,000)		(5,100,000)	(1,309,000)
% Variance		-13%	-8%		-13%	-4%
<b>VGM Net Win</b>	<b>\$7,286,000</b>	<b>\$7,141,000</b>	<b>\$7,471,000</b>	<b>\$66,484,000</b>	<b>\$64,284,000</b>	<b>\$67,124,000</b>
\$ Variance		145,000	(185,000)		2,200,000	(640,000)
% Variance		2%	-2%		3%	-1%
<b>Revenue and Expense:</b>						
<b>Operating Revenue</b>	<b>8,358,000</b>	<b>8,298,000</b>	<b>8,549,000</b>	<b>76,685,000</b>	<b>75,647,000</b>	<b>77,524,000</b>
\$ Variance		60,000	(191,000)		1,038,000	(839,000)
% Variance		1%	-2%		1%	-1%
<b>Less: Statutory Expenses</b>	<b>4,016,000</b>	<b>4,004,000</b>	<b>4,132,000</b>	<b>37,194,000</b>	<b>36,665,000</b>	<b>37,528,000</b>
\$ Variance		12,000	(116,000)		529,000	(334,000)
% Variance		0%	-3%		1%	-1%
<b>Revenue before Operating Expenses</b>	<b>4,342,000</b>	<b>4,294,000</b>	<b>4,417,000</b>	<b>39,491,000</b>	<b>38,982,000</b>	<b>39,996,000</b>
\$ Variance		48,000	(75,000)		509,000	(505,000)
% Variance		1%	-2%		1%	-1%
<b>Less: Operating Expenses</b>	<b>3,956,000</b>	<b>3,488,000</b>	<b>3,728,000</b>	<b>33,130,000</b>	<b>30,844,000</b>	<b>32,281,000</b>
\$ Variance		468,000	228,000		2,266,000	849,000
% Variance		13%	6%		7%	3%
<b>Retained Surcharge/Net earnings</b>	<b>387,000</b>	<b>806,000</b>	<b>689,000</b>	<b>6,361,000</b>	<b>8,138,000</b>	<b>7,715,000</b>
\$ Variance		(419,000)	(302,000)		(1,777,000)	(1,354,000)
% Variance		-52%	-44%		-22%	-18%
<b>Retained Surcharge</b>	<b>38,000</b>	<b>45,000</b>	<b>44,000</b>	<b>416,000</b>	<b>497,000</b>	<b>464,000</b>
\$ Variance		(7,000)	(6,000)		(81,000)	(48,000)
% Variance		-16%	-14%		-16%	-10%
<b>Net Earnings(Losses) from Operations</b>	<b>349,000</b>	<b>761,000</b>	<b>645,000</b>	<b>5,945,000</b>	<b>7,641,000</b>	<b>7,252,000</b>
\$ Variance		(412,000)	(296,000)		(1,696,000)	(1,307,000)
% Variance		-54%	-46%		-22%	-18%

	Operational Earnings	Earnings allocated to CAF	Distributable Earnings	2023 Year To Date	2024 Operating Plan YTD
<b>1st Qtr. Operational Earnings*</b>	<b>\$1,980,231</b>	<b>\$95,589</b>	<b>\$1,884,642</b>	<b>\$2,116,946</b>	<b>\$2,349,103</b>
\$ Variance				(232,304)	(464,461)
% Variance				-11%	-20%
<b>2nd Qtr. Operational Earnings*</b>	<b>\$2,218,870</b>	<b>\$125,187</b>	<b>\$2,093,683</b>	<b>\$2,527,528</b>	<b>\$2,505,971</b>
\$ Variance				(433,845)	(412,288)
% Variance				-17%	-16%
<b>3rd Qtr. Operational Earnings*</b>	<b>\$1,746,606</b>	<b>\$110,785</b>	<b>\$1,635,821</b>	<b>\$2,613,323</b>	<b>\$2,397,433</b>
\$ Variance				(977,502)	(761,612)
% Variance				-37%	-32%
<b>Total YTD</b>	<b>\$5,945,707</b>	<b>\$331,561</b>	<b>\$5,614,146</b>	<b>\$7,257,797</b>	<b>\$7,252,507</b>
\$ Variance				(1,643,651)	(1,638,361)
% Variance				-23%	-23%

\* Available for Distribution

**WESTERN REGIONAL OFF-TRACK BETTING CORPORATION**

**ADVERTISING & PROMOTIONS COMMITTEE**

**Wednesday, October 23, 2024**

**2:30 p.m.**

**Batavia, New York**

Susan May – Chairperson  
James Wilmot – Vice Chairperson  
Dennis Bassett – Member  
Edward Morgan – Member

Terrance Baxter - Member  
Crystal Rodriguez-Dabney – Member  
Elliott Winter – Member  
Timothy Callan – Member

**AGENDA**

1. Gaming/Branch Marketing Update - R. Hasenauer
  
2. Resolution 100-2024  
    - KeyBank Center Suite Food - R. Hasenauer

# WESTERN REGIONAL OFF-TRACK BETTING CORPORATION

## BATAVIA DOWNS OPERATIONS COMMITTEE

Wednesday – October 23, 2024

3:00 p.m.

Batavia, New York

Edward Morgan - Chairperson  
Charles Zambito - Vice-Chairperson  
Dennis Bassett - Member

Paul Bartow – Member  
Michael Horton - Member  
Thomas Wamp - Member  
Mark Bombardo – Member

### Agenda

1. Hotel Expansion Update  
- Dave Hart  
- Rajat Shah
2. Gaming Floor Update  
- S. Schiano
3. Infrastructure Update  
- B. Brown  
- Wojtaszek
4. Resolution 80-2024  
-Mercy Flight Inc.  
- S. Kiedrowski
5. Resolution 82-2024  
-Hillyard  
- S. Kiedrowski
6. Resolution 83-2024  
-Hill & Markes  
- S. Kiedrowski
7. Resolution 84-2024  
-Cintas  
- S. Kiedrowski
8. Resolution 85-2024  
-Home Depot  
- S. Kiedrowski
9. Resolution 86-2024  
-Napa Auto Parts  
- S. Kiedrowski
10. Resolution 87-2024  
-Sherwin Williams  
- S. Kiedrowski
11. Resolution 91-2024  
-NOCO Energy Corp.  
- S. Kiedrowski
12. Resolution 92-2024  
-Sunoco, LLC  
- S. Kiedrowski



- 13. Resolution 93-2024  
-Green Mountain Electric Supply - S. Kiedrowski
- 14. Resolution 94-2024  
-Trane US Inc. - S. Kiedrowski
- 15. Resolution 95-2024  
-CORR Distributers Inc. - S. Kiedrowski
- 16. Resolution 97-2024  
-Pepsi Bottling Group - S. Kiedrowski

## **RESOLUTION - # 80-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation (“Western”) to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to enter into an agreement with Mercy Flight Inc to provide dedicated medical standby at Batavia Downs for the 2025-2027 Harness racing seasons; and

**WHEREAS**, staff recommends that we enter into a three year agreement for this service with Mercy Flight Inc. at hourly service fees of \$200.00 for 2025; \$210.00 for 2026; and \$220.00 for 2027; and now therefore

**BE IT RESOLVED**, that Western’s Board of Directors agrees to enter into a three year agreement for this service with Mercy Flight Inc. at hourly service fees of \$200.00 for 2025; \$210.00 for 2026; and for \$220.00 for 2027; and

**BE IT FURTHER RESOLVED**, that an officer of Western is hereby authorized to execute an agreement that reflects the Board’s actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York

## **RESOLUTION - #82-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation ("Western") to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to issue a blanket purchase order for environmental service supplies for building barns and equipment for 2025; and

**WHEREAS**, staff recommends that we issue the blanket purchase order for 2025 and utilize NYS Office of General Services Group #39000 Award #23262 Contract #PC70042 in an amount not to exceed \$55,000.00 to Hillyard; and now therefore

**BE IT RESOLVED**, that Western's Board of Directors agrees to issue the blanket purchase order for 2025 and utilize NYS Office of General Services Group #39000 Award #23262 Contract #PC70042 in an amount not to exceed \$55,000.00 to Hillyard ; and

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board's actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York

## **RESOLUTION - #83-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation (“Western”) to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to issue a blanket purchase order to be used for various environmental service supplies for building and barns for 2025; and

**WHEREAS**, staff recommends that we issue the blanket purchase order for 2025 Hill and Markes and utilize NYS Office of General Service Group #3900 Award #23245 Contract #PC69595 in an amount not to exceed \$50,000.00; and now therefore

**BE IT RESOLVED**, that Western’s Board of Directors agrees to issue the blanket purchase order for 2025 to Hill and Markes and utilize NYS Office of General Services Group #39000 Award #23245 Contract #PC69595 in an amount not to exceed \$50,000.00; and

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board’s actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York

## **RESOLUTION - #84-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation (“Western”) to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to issue a blanket purchase order to be used for maintenance uniforms for 2025; and

**WHEREAS**, staff recommends that we issue the blanket purchase order for 2025 to CINTAS in an amount not to exceed \$20,000.00 under the Federal Group Purchasing Alliance GPO Premier Inc per agreement; and now therefore

**BE IT RESOLVED**, that Western’s Board of Directors agrees to issue the blanket purchase order for 2025 to CINTAS in an amount not to exceed \$20,000.00 under the Federal Group Purchasing Alliance GPO Premier agreement; and

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board’s actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York

## **RESOLUTION - #85-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation (“Western”) to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to issue a blanket purchase order to be used for supplies for maintenance of buildings, barns, and kitchens, and for repairs and upgrades in all areas of Batavia Downs for 2025; and

**WHEREAS**, staff recommends that we issue the blanket purchase order for 2025 to Home Depot in an amount not to exceed \$90,000.00 under the Group Purchasing Alliance-Omnia Partners; and now therefore

**BE IT RESOLVED**, that Western’s Board of Directors agrees to issue the blanket purchase order for 2025 to Home Depot in an amount not to exceed \$90,000.00 under the Group Purchasing Alliance-Omnia Partners; and

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board’s actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York

## **RESOLUTION - #86-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation ("Western") to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to issue a blanket purchase order to purchase auto and equipment parts needed to repair, maintain and/or rebuild its automobiles and equipment; and

**WHEREAS**, staff recommends that we issue the blanket purchase order for 2025 to NAPA Auto Parts in an amount not to exceed \$25,000.00 under the Group Purchasing Equalis Contract #COG-2129B; and now therefore

**BE IT RESOLVED**, that Western's Board of Directors agrees to issue the blanket purchase order for 2025 to NAPA Auto Parts in an amount not to exceed \$25,000.00 under the Group Purchasing Alliance Equalis Contract #COG-2129B; and

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board's actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York

## **RESOLUTION - #87-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation (“Western”) to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to issue a blanket purchase order to be used for paint and supplies for various projects inside and outside the building and barn areas for 2025; and

**WHEREAS**, staff recommends that we issue the blanket purchase order for 2025 to Sherwin Williams in an amount not to exceed \$50,000.00 under the Federal Purchasing Alliance-Omnia Partners; and now therefore

**BE IT RESOLVED**, that Western’s Board of Directors agrees to issue the blanket purchase order for 2025 to Sherwin Williams in an amount not to exceed \$50,000.00 under the Federal Purchasing Alliance-Omnia Partners; and

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board’s actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York



## **RESOLUTION - #91-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation (“Western”) to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to purchase fuel to fill 500-gallon on-site tanks in 2025; and

**WHEREAS**, staff recommends that Western purchase the fuel from NOCO Energy Group and utilize NYS Office of General Services Group #05602 Award #23236 Contract #PC69484 in an amount not to exceed \$30,000.00 for use in 2025; and now therefore

**BE IT RESOLVED**, that Western’s Board of Directors agrees purchase the fuel from NOCO Energy Group and utilize NYS Office of General Services Group #05602 Award #23236 Contract #PC69484 in an amount not to exceed \$30,000.00 for use in 2025; and

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board’s actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York

## **RESOLUTION - #92-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation ("Western") to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to purchase unleaded fuel to fill on-site tanks and pumps to service Western Vehicles in 2025; and

**WHEREAS**, staff recommends that Western purchase the fuel from Sunoco LLC and utilize NYS Office of General Services Group #05600 Award #23237 Contract #PC65923 in an amount not to exceed \$30,000.00 for use in 2025; and now therefore

**BE IT RESOLVED**, that Western's Board of Directors agrees purchase the fuel from Sunoco LLC and utilize NYS Office of General Services Group #05600 Award #23237 Contract #PC65923 in an amount not to exceed \$30,000.00 for use in 2025; and

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board's actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York

## **RESOLUTION - #93-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation (“Western”) to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to issue a blanket purchase order for various electrical and lighting supplies; and

**WHEREAS**, staff recommends that Western issue the purchase order to Green Mountain Electric Supply, as no individual item exceeds \$500.00, and comparative pricing was done, at a cost not to exceed \$45,000.00 in 2025; and now therefore

**BE IT RESOLVED**, that Western’s Board of Directors agrees to issue the purchase order to Green Mountain Electric Supply, as no individual item exceeds \$500.00, and comparative pricing was done, at a cost not to exceed \$45,000.00 in 2025; and

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board’s actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York

## **RESOLUTION - #94-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation ("Western") to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to issue a blanket purchase order for repairs to the HVAC system; and

**WHEREAS**, staff recommends that Western issue the purchase order to TRANE US Inc, a sole source provider under NY State contract, at a cost not to exceed \$20,000.00 in 2025; and now therefore

**BE IT RESOLVED**, that Western's Board of Directors agrees to issue the purchase order to TRANE US Inc, a sole source provider under NY State contract, at a cost not to exceed \$20,000.00 in 2025; and

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board's actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York

## **RESOLUTION - #95-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation (“Western”) to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to issue a blanket purchase order for environmental service supplies and equipment for 2025; and

**WHEREAS**, staff recommends that we issue the blanket purchase order for 2025 and utilize NYS Office of General Services Group #39000 Award #23245 Contract #PC69592 in an amount not to exceed \$25,000.00 to CORR Distributors Inc.; and now therefore

**BE IT RESOLVED**, that Western’s Board of Directors agrees to issue the blanket purchase order for 2025 and utilize NYS Office of General Services Group #39000 Award #23245 Contract #PC69592 in an amount not to exceed \$25,000.00 to CORR Distributors; and

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board’s actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York

## **RESOLUTION - #97-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation (“Western”) to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to purchase Pepsi products for use in 2025; and

**WHEREAS**, staff recommends that Western purchase the products from the Pepsi Bottling Group, a sole source provider, for use in 2025 at a cost not to exceed \$\$275,000.00; and now therefore

**BE IT RESOLVED**, that Western’s Board of Directors agrees to purchase the products from the Pepsi Bottling Group, a sole source provider, for use in 2025 at a cost not to exceed \$\$275,000.00

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board’s actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York

**WESTERN REGIONAL OFF-TRACK BETTING CORPORATION**

**LEGISLATIVE COMMITTEE**  
**Wednesday October 23, 2024**  
**3:30 p.m.**

Mark Bombardo - Chairperson  
Terrance Baxter - Vice Chairman  
Dennis Bassett - Member

Susan May - Member  
Mark Burr - Member  
Charles Zambito – Member  
Paul Bartow - Member

**AGENDA**

1. Advocacy update

- B. Brown  
- H. Wojtaszek

**WESTERN REGIONAL OFF-TRACK BETTING CORPORATION**

**AUDIT COMMITTEE MEETING**

**Wednesday- October 23, 2024  
4:00 P.M.**

Charles Zambito, Chairman  
Dennis Bassett, Member  
Ed Morgan, Member

Paul Bartow, Member  
Vincent Horrigan, Member  
Crystal Rodriguez-Dabney, Member  
James Wilmot, Member  
Timothy Callan, Member

**AGENDA**

1. Pre-Audit Presentation - The Bonadio Group



# **WESTERN REGIONAL OFF-TRACK BETTING CORPORATION**

## **LEGAL COMMITTEE MEETING**

**Wednesday, October 23, 2024**

**4:15 p.m.**

**Batavia, New York**

Crystal Rodriguez-Dabney-Chairperson  
Charles Zambito- Vice-Chairperson

Vincent Horrigan - Member

## **AGENDA**

### **1. Executive Session**

a. Executive session for the discussion of the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

# **WESTERN REGIONAL OFF-TRACK BETTING CORPORATION**

## **BRANCH OPERATIONS COMMITTEE MEETING**

**Thursday, October 24, 2024**

**9:00 a.m.**

**Batavia, New York**

Mark Burr, Chairperson  
Crystal Rodriguez-Dabney, Vice-Chairperson

Dennis Bassett, Member  
Mark Bombardo, Member  
Michael Horton, Member  
Edward Morgan, Member

### **AGENDA**

1. Resolution 96-2024  
    -The Daily Racing Form -S. Schiano
  
2. Branch Update -S. Schiano
  
3. E-Z Bet Update -S. Schiano
  
4. Batavia Bets Update -S. Schiano

## **RESOLUTION - #96-2024**

**WHEREAS**, it is the corporate responsibility of the Western Regional Off-Track Betting Corporation (“Western”) to operate its various locations including its Batavia Downs Gaming location in a safe and efficient manner, while providing the best experience available to our patrons and employees; and

**WHEREAS**, Western needs to purchase the Daily Racing Form for use in 2025; and

**WHEREAS**, staff recommends that Western purchase the form from The Daily Racing Form, a sole source provider, for use in 2025 at a cost not to exceed \$\$25,000.00; and now therefore

**BE IT RESOLVED**, that Western’s Board of Directors agrees purchase the form from The Daily Racing Form, a sole source provider, for use in 2025 at a cost not to exceed \$\$25,000.00 ; and

**BE IT FURTHER RESOLVED**, that an officer of Western is authorized to execute an agreement that reflects the Board’s actions.

Respectfully submitted,

Dated:           October 24, 2024  
                    Batavia, New York